

**Environmental  
Protection  
Agency**

Mike DeWine, Governor Jon Husted, Lt. Governor Anne M. Vogel, Director

John Bowen  
MAKSolve  
261 Regency Ridge Drive  
Dayton, OH 45459

**Re: John Bowen  
Professional Certification  
Voluntary Action Program  
Montgomery County  
CP416**

Email to: [john@maksolve.com](mailto:john@maksolve.com)

Dear John:

Upon review of your application to be recognized as a certified professional under Ohio's Voluntary Action Program (VAP), I am pleased to inform you that the Director of Ohio EPA has approved your certified professional initial application pursuant to Ohio Revised Code (ORC) 3746.04(B)(5) and Ohio Administrative Code (OAC) 3745-300-05.

Your certification number is **CP416**. Enclosed you will find:

- A certificate recognizing you as a certified professional
- The specifications for the design of the certified professional seal and stamp.

Your certification expires on **September 14, 2024**, which is one year from issuance unless it is suspended, revoked, or renewed prior to that time.

In order to maintain certification, you must submit a complete renewal application before the date your certification expires in order to have no lapse in your certification. If you apply for a renewal of your certification after your certification has expired, you will have a gap in certification during which you may not serve as a CP. You have up to 60 days to submit a renewal application after your certificate expires; after that date, you must submit an initial application for certification. In no case should you provide CP professional services under an expired certification.

Continuing education requirements:

- In order to maintain certification, you must complete 12 professional development hour units (PDHUs) IN YOUR CERTIFICATION PERIOD.
- Six of the 12 PDHUs must be earned by attending courses and seminars conducted by Ohio EPA that are approved for PDHUs.
- The remaining PDHUs must be obtained by attending Ohio EPA-approved continuing education courses and/or seminars. Pre-approval is recommended prior to attending a course or seminar.

- You may accrue all necessary PDHUs through VAP-offered training.

You are hereby notified that this action of the Director is final and may be appealed to the Environmental Review Appeals Commission (Commission) pursuant to Section 3745.04 of the Ohio Revised Code. The appeal must be in writing and set forth the action complained of and the grounds upon which the appeal is based. The appeal must be filed with the Commission within thirty (30) days after the notice of the Director's action. The appeal must be accompanied by a filing fee of \$70.00 made payable to "Treasurer, State of Ohio" which the Commission, in its discretion, may reduce if by affidavit you demonstrate that payment of the full amount of the fee would cause extreme hardship. Notice of the filing of the appeal shall be filed with the Director within three (3) days of filing with the Commission. Ohio EPA requests that a copy of the appeal be served upon the Ohio Attorney General's Office, Environmental Enforcement Section. An appeal may be filed with the Commission at the following address:

Environmental Review Appeals Commission  
30 East Broad Street  
4th Floor  
Columbus, Ohio 43215

Congratulations on your certification and thank you for your interest in the Voluntary Action Program.

Sincerely,



Lisa Shook  
Manager, Voluntary Action Program

encl.

cc: CP file

ec: Sam Staschiak, DERR-CO  
Lisa Shook, DERR-CO



**Environmental  
Protection  
Agency**

**Division of Environmental Response & Revitalization  
Voluntary Action Program**

Under the authority of Ohio Revised Code Section 3746.04 (B)(5) and Ohio Administrative Code Rule 3745-300-05

Recognizes

**John Bowen**  
***Certified Professional***  
(Number CP 416)

September 14, 2023

Issuance Date Certificate

A handwritten signature in blue ink, appearing to read "Matt Winters".

Chief, Division of Environmental Response  
And Revitalization

September 14, 2024

Date of Expiration

A handwritten signature in blue ink, appearing to read "Lisa Shook".

Manager, Voluntary Action Program

**SCOPE, LIMITATION, OBLIGATIONS AND RESPONSIBILITIES OF CERTIFICATION ON REVERSE SIDE**

**Scope.** This certificate applies only to the Ohio EPA Voluntary Action Program, and so long as this certificate remains effective it authorizes the certified professional to render *voluntary action opinions* consistent with Ohio Revised Code (ORC) Chapter 3746. and rules adopted in the Ohio Administrative Code (OAC) Chapter 3745-300.

**Limitation.** This certificate does not apply to any other Ohio EPA program nor does it serve any purpose other than that described in the “Scope” section. This certificate is subject to an annual renewal under OAC rule 3745-300-005.

**Obligations and Responsibilities.** As a condition of certification, the certified professional accepts all obligations and responsibilities of a certified professional in the Voluntary Action Program, as set forth in ORC Chapter 3746. and OAC Chapter 3745-300. These obligations and responsibilities include, but are not limited to:

- \* Thorough knowledge of and compliance with ORC Chapter 3746. And OAC Chapter 3745.300;
- \* Holding paramount public health, safety, welfare and the environment in the performance of professional services;
- \* Compliance with all requirements of OAC rule 3745-300-05 regarding the criteria and procedures for initial certification and renewal of certification, standards of conduct, document retention and production obligations, and the design and use of a certified professional’s seal;
- \* Rendering objective *voluntary action opinions* based upon personal performance or review of all work, and relying upon other qualified persons to perform or review work when the voluntary action involves an area of professional practice for which the certified professional is not qualified by education, training, or experience;
- \* Cooperation with all audits and inspection performed by Ohio EPA as authorized by ORC Chapter 3746. And OAC Chapter 3745-300;
- \* Submission of all affidavits as required by ORC Chapter 3746. and OAC Chapter 3745-300; and
- \* Issuance of *no further letters* only when consistent with applicable standards of the Voluntary Action Program, and the requirements of ORC Chapter 3746. and OAC Chapter 3745-300.

**Revocation or Suspension.** This certificate is subject to suspension or revocation in accordance with OAC Chapter 3745-300. The authorization provided by this certificate ceases upon the effective date of the suspension or revocation. This certificate is the property of Ohio EPA and must be surrendered to Ohio EPA upon the expiration, revocation, or suspension of the professional’s certification.

## **CERTIFIED PROFESSIONAL SEAL AND STAMP**

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A certified professional must procure an embossing seal and rubber stamp which are in a format similar to the examples displayed below. The seal and stamp must contain all of the information, and only the information, contained in the examples displayed below. Please note that the expiration dates will change annually, as appropriate, and that a new rubber stamp must be procured for each year that the professional is certified under the Ohio Voluntary Action Program.

JOHN DOE  
CERTIFIED PROFESSIONAL (CP001)  
ORC Section 3746.04(B)(5)  
OAC Rule 3745-300-05  
My certification expires March 6, 2015

